



केंद्रीय वस्तु, सेवाकर एवं सीमा शुल्क के मुख्य आयुक्त का कार्यालय
OFFICE OF THE CHIEF COMMISSIONER OF CENTRAL GST & CUSTOMS
विशाखापट्टणम क्षेत्र VISAKHAPATNAM ZONE

C.No. V/30/21/2020-CC(VZ)RTI

Date: 23.03.2021

Sub: RTI- Frequently asked information under RTI Act,2005 - Minutes of the meeting of Central Public Information Officers (CPIOs) held on 23.3.2021 @12.00 Noon through 'google meet'.

A Committee of Public Information Officers (PIOs) to identify frequently sought information under RTI [as per DOPT OM No. 01/6/2011 & F. No. 1/2/2016-IR dt. 17.8.2016, read with Sec 4(1)(b)(vii) of RTI Act,2005] on 24.12.2020 with CPIO (CCO-VZ) and CPIOs of jurisdictional Commissionerates (Head Quarters), as members. Meeting of the committee of said CPIOs was held on 23.03.2021 and 12.00 Noon to have discussion on RTI matters.

2. At the outset Sri Aravinda Das, AC/ CPIO (CCO-VZ) welcomed member CPIOs of the Zone to participate in the meeting and informed about the objective of the meeting i.e., to identify frequently sought information under RTI Act, 2005 and how the same is disposed by different CPIOs.

In the meeting the following officers of the Zone have participated:

S/Shri

- (i) V. Prakash babu, CPIO, Visakhapatnam CGST Commissionerate
- (ii) V. Venkateswara rao, CPIO, Guntur CGST Commissionerate
- (iii) T. Ravi Varma, CPIO, Tirupati CGST Commissionerate
- (iv) A.K Majumdar, CPIO, Customs House, Visakhapatnam
- (v) A. Chandra Sekhar Reddy, CPIO, Customs Commr'te(Prev), Vijayawada
- (vi) G.V.S.R Sarma, CPIO, Audit Commissionerate
- (vii) A. Venkatesh, CPIO, Appeal Commissionerate & Srinivasa Rao (Supdt)

3. CPIOs have discussed about pendency position of RTI applications/ requests as shown in Nodal Officer's login of RTI portal (CCO-VZ) [as on 22.3.2021]. Gist of the responses of member CPIOs in this regard and suggestions made by CPIO (CCO) are as follows:

Commissionerate	Pendency as per web portal		Response of the Comm'rte	Suggested further action
	Requests	Appeals		
Visakhapatnam CGST Comm'te	07		As reported by Divisional offices, all requests have been disposed manually. However, the same	Replies/ disposals may be uploaded into portal as per requirement and nullify the pendency

			were not updated/cleared in the web portal hence shown as pending.	being shown therein. A copy of said replies may be marked to CCO
Tirupati Comm'te	CGST	22	1	--do--
Guntur Comm'te	CGST	0	4	updates will be furnished after due verification
Audit Comm'te		0	0	--
Commissioner (Appeals)		10	2	New Password will be provided after updating CPIO information. Replies/ disposals may be uploaded into portal as per requirement and nullify the pendency being shown therein. A copy of said replies may be marked to CCO


4. CPIO, Visakhapatnam Custom House has informed about certain RTI applicants have frequently asked about third party information like names of tax defaulters (Arrears) and attendance details of officers, copy of the note sheet of DPC- which some CPIOs have provided and some have rejected. For this it was deliberated that, while giving information or rejecting information, CPIO should be in a position to justify the stand taken by him/her while informing an RTI applicant.

5. Further, all the CPIOs of Commissionerate Headquarters were requested -

- (1) To monitor with the CPIOs of Divisions and see that RTI applications are disposed within 30 days stipulated under RTI Act, 2005
- (2) To Maintain RTI register of manually disposed RTI applications at hqrs. level and draw monthly / quarterly abstracts. However, information with regard to online disposals is available in the web portal.
- (3) To dispose RTI applications within 30 days through e-office when working from home is enforced in these days of covid pandemic.

The meeting ended with a vote of thanks.

N.B:- For any technical problem related to the RTI portal, CPIOs may contact the help line number - 01124648979 for assistance.


 (अरविंद दास/Aravinda Das)
 Assistant Commissioner/CPIO

Copy to

All the Committee Members.

Tech-1 Section, CCO(VZ) for uploading on the website of CCO(VZ).